(d) Transfer to or between offices, departments, or agencies, or sell surplus, obsolete, or unused supplies, material, and equipment.

### COMPETITIVE BIDDING

120. Before the city engineer, serving as purchasing agent, makes any purchase of or contract for supplies, materials, or equipment, he shall give ample opportunity for competitive bidding, under such rules and regulations as the board of aldermen may provide. , PROVIDED, HOWEVER, COMPETITIVE BIDS SHALL NOT BE REQUIRED FOR PURCHASES OF ONE HUNDRED DOLLARS (\$100.00) OR LESS.

# ACCOUNTING CONTROL

121. All purchases made and contracts executed by the city engineer, serving as purchasing agent, shall be pursuant to a written requisition from the head of the office, department, or agency whose appropriation will be charged. No contract or order shall be issued to any vendor unless and until the city engineer ascertains that there is to the credit of such office, department, or agency a sufficient unencumbered appropriation balance to pay for the supplies, materials, equipment, or contractual services for which the contract or order is to be issued.

# ARTICLE VIII CITY ATTORNEY

#### APPOINTMENT

122. The city attorney shall be appointed by the mayor with the advice and consent of the board of aldermen and shall serve at the pleasure of the mayor. His compensation shall be determined by the board of aldermen.

# QUALIFICATIONS

123. The city attorney shall be a member of the bar of Frederick County who has resided and practiced law in the City of Frederick for not less than one year preceding his appointment.

## **DUTIES**

124. (a) The city attorney shall be the legal adviser of the City of Frederick and shall have general supervision and direction of all legal business of the city.